

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

**August 14, 2024**

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, and Nick A. Evens. Absent: Debra S. Iehl. Others present: Susan M. Abernathy, General Manager/CEO; and Bradley M. Strouse, Board Counsel.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

There were no public forum items.

Moved by Trustee Evens, seconded by Trustee Engel to approve the minutes of the July 10, 2024, regular meeting, as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. Moved by Trustee Evens, seconded by Trustee Engel to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2024, through July 31, 2024; check numbers: 158517-158519; 158532-158560; 158599-158600; 158603-158626; 158668-158672; 158702-158718; 158748-158761; 158777-158805; 158856; 158868-158894; 158918-158923; 158929-158931; 232524-232762; 021363906102; 031528500570; 181420114595; 195171949622; 220188426765; 330185800521; 351341903170; 421714235863; 425336052366; 571196261797; 598439328236; 616849504472; 634230304627; 660507138959; 903612305236; 935286596407; 952613590043; 961621015015; 971536582057; 971894875888; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, the following Trustees voted aye: Engel, Soneson, and Evens. Nay: None. Abstain: McAlister. Absent: Iehl. Motion carried.

Moved by Trustee Evens, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

**No. 6609** Resolution naming and reorganizing the officers of the Board of Trustees such that Jeffrey J. Engel is Chair, MaraBeth K. Soneson is Vice Chair, and Nick A. Evens is Secretary beginning September 1, 2024, and continuing through August 31, 2025.

**No. 6615** Resolution approving and authorizing an amendment to the Classification and Compensation Plan.

**No. 6616** Resolution approving and authorizing an execution of an Electric Retail Services Agreement with Energy Conversion Group, LLC.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6612** approving and adopting a revised Travel and Business Meal Policy. Said revisions provide for a straight per diem meal reimbursement method and clarifies transportation cost comparison procedures. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; the current electric reliability report; Health and Dental Self-Funded Plan reports; staff provided an overview of a Wellmark Case Study the Utility was highlighted in; an overview of future workforce planning; and a summary of a recent American Public Power Association (APPA)/Midcontinent Independent System Operation (MISO) executive meeting staff attended.

The Board requested a summary of a recent Iowa Association of Municipal Utilities meeting staff attended.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees

voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned to closed session at 2:45 p.m.

The meeting returned to open session at 3:05 p.m.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned at 3:10 p.m.

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MaraBeth K. Soneson – Vice Chair

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Nick A. Evens – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

**August 14, 2024**

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, and Nick A. Evens. Absent: Debra S. Iehl. Others present: Susan M. Abernathy, General Manager/CEO; and Bradley M. Strouse, Board Counsel.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

There were no public forum items.

Moved by Trustee Evens, seconded by Trustee Engel to approve the minutes of the July 10, 2024, regular meeting, as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. Moved by Trustee Evens, seconded by Trustee Engel to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2024, through July 31, 2024; check numbers: 158517-158519; 158532-158560; 158599-158600; 158603-158626; 158668-158672; 158702-158718; 158748-158761; 158777-158805; 158856; 158868-158894; 158918-158923; 158929-158931; 232524-232762; 021363906102; 031528500570; 181420114595; 195171949622; 220188426765; 330185800521; 351341903170; 421714235863; 425336052366; 571196261797; 598439328236; 616849504472; 634230304627; 660507138959; 903612305236; 935286596407; 952613590043; 961621015015; 971536582057; 971894875888; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, the following Trustees voted aye: Engel, Soneson, and Evens. Nay: None. Abstain: McAlister. Absent: Iehl. Motion carried.

Moved by Trustee Evens, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

**No. 6609** Resolution naming and reorganizing the officers of the Board of Trustees such that Jeffrey J. Engel is Chair, MaraBeth K. Soneson is Vice Chair, and Nick A. Evens is Secretary beginning September 1, 2024, and continuing through August 31, 2025.

**No. 6615** Resolution approving and authorizing an amendment to the Classification and Compensation Plan.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6612** approving and adopting a revised Travel and Business Meal Policy. Said revisions provide for a straight per diem meal reimbursement method and clarifies transportation cost comparison procedures. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; Health and Dental Self-Funded Plan reports; staff provided an overview of a Wellmark Case Study the Utility was highlighted in; an overview of future workforce planning; and a summary of a recent American Public Power Association (APPA)/Midcontinent Independent System Operation (MISO) executive meeting staff attended.

There were no Board requests to staff.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned to closed session at 2:45 p.m.

The meeting returned to open session at 3:05 p.m.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned at 3:10 p.m.

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MaraBeth K. Soneson – Vice Chair

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Nick A. Evens – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

**August 14, 2024**

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, and Nick A. Evens. Absent: Debra S. Iehl. Others present: Susan M. Abernathy, General Manager/CEO; and Bradley M. Strouse, Board Counsel.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

There were no public forum items.

Moved by Trustee Evens, seconded by Trustee Engel to approve the minutes of the July 10, 2024, regular meeting, as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. Moved by Trustee Evens, seconded by Trustee Engel to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2024, through July 31, 2024; check numbers: 158517-158519; 158532-158560; 158599-158600; 158603-158626; 158668-158672; 158702-158718; 158748-158761; 158777-158805; 158856; 158868-158894; 158918-158923; 158929-158931; 232524-232762; 021363906102; 031528500570; 181420114595; 195171949622; 220188426765; 330185800521; 351341903170; 421714235863; 425336052366; 571196261797; 598439328236; 616849504472; 634230304627; 660507138959; 903612305236; 935286596407; 952613590043; 961621015015; 971536582057; 971894875888; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, the following Trustees voted aye: Engel, Soneson, and Evens. Nay: None. Abstain: McAlister. Absent: Iehl. Motion carried.

Moved by Trustee Evens, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

**No. 6609** Resolution naming and reorganizing the officers of the Board of Trustees such that Jeffrey J. Engel is Chair, MaraBeth K. Soneson is Vice Chair, and Nick A. Evens is Secretary beginning September 1, 2024, and continuing through August 31, 2025.

**No. 6615** Resolution approving and authorizing an amendment to the Classification and Compensation Plan.

**No. 6617** Resolution setting the date as September 11, 2024, at 2:00 p.m. for a public hearing on proposed lease of real property; and authorizing and directing publication of a notice of public hearing.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6612** approving and adopting a revised Travel and Business Meal Policy. Said revisions provide for a straight per diem meal reimbursement method and clarifies transportation cost comparison procedures. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; Health and Dental Self-Funded Plan reports; staff provided an overview of a Wellmark Case Study the Utility was highlighted in; and an overview of future workforce planning.

There were no Board requests to staff.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned to closed session at 2:45 p.m.



The meeting returned to open session at 3:05 p.m.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned at 3:10 p.m.

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MaraBeth K. Soneson – Vice Chair

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Nick A. Evens – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

**August 14, 2024**

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, and Nick A. Evens. Absent: Debra S. Iehl. Others present: Susan M. Abernathy, General Manager/CEO; and Bradley M. Strouse, Board Counsel.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

There were no public forum items.

Moved by Trustee Evens, seconded by Trustee Engel to approve the minutes of the July 10, 2024, regular meeting, as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. Moved by Trustee Evens, seconded by Trustee Engel to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2024, through July 31, 2024; check numbers: 158517-158519; 158532-158560; 158599-158600; 158603-158626; 158668-158672; 158702-158718; 158748-158761; 158777-158805; 158856; 158868-158894; 158918-158923; 158929-158931; 232524-232762; 021363906102; 031528500570; 181420114595; 195171949622; 220188426765; 330185800521; 351341903170; 421714235863; 425336052366; 571196261797; 598439328236; 616849504472; 634230304627; 660507138959; 903612305236; 935286596407; 952613590043; 961621015015; 971536582057; 971894875888; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, the following Trustees voted aye: Engel, Soneson, and Evens. Nay: None. Abstain: McAlister. Absent: Iehl. Motion carried.

Moved by Trustee Evens, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

**No. 6609** Resolution naming and reorganizing the officers of the Board of Trustees such that Jeffrey J. Engel is Chair, MaraBeth K. Soneson is Vice Chair, and Nick A. Evens is Secretary beginning September 1, 2024, and continuing through August 31, 2025.

**No. 6610** Resolution approving and authorizing execution of an agreement with the Iowa Telecommunications and Technology Commission to provide specialized communications services.

**No. 6611** Resolution approving and authorizing execution of Amendment No. 1 to Route Order #2 of an agreement with Unite Private Networks, LLC to provide specialized communications services.

**No. 6613** Resolution approving and authorizing execution of an agreement with ITG Communications in the amount of \$78,107.00 for the Waterloo Conduit Co-Build 2024-2025.

**No. 6614** Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated June 19, 2024, with Corridor Network Construction, Inc. for the Rural Microfiber Optic Cable project. Said Change Order provides for an increase in the contract price of \$90,000.00 in order to increase unit quantities for the project, making the total contract price \$435,000.00.

**No. 6615** Resolution approving and authorizing an amendment to the Classification and Compensation Plan.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6612** approving and adopting a revised Travel and Business Meal Policy. Said revisions provide for a straight per diem meal reimbursement method and clarifies transportation cost comparison procedures. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; Health and Dental Self-Funded Plan reports; staff provided an overview of a Wellmark Case Study the Utility was highlighted in; and an overview of future workforce planning.

There were no Board requests to staff.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, and Evens. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned to closed session at 2:45 p.m.

The meeting returned to open session at 3:05 p.m.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned at 3:10 p.m.